

## 2023 Light Horse Showcase Entry Form Information

For the 2023 Junior Ag Showcase, we will be using new fillable Excel Forms for the entry submissions. The Excel form must be completed and emailed to [agmanager@prairielandpark.com](mailto:agmanager@prairielandpark.com) by the deadline of **Friday, June 2<sup>nd</sup>, 2023**. Please ensure all highlighted areas are filled out prior to submitting. *Please submit entries as a club.*

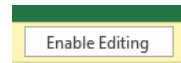
After downloading the Excel Form from the website, you will need to **“Enable Editing”** in order to enter any information. Once all the information has been filled out, you will need to **“Save As”** to save and submit the form by email.

The entry form is programmed to automatically calculate the total entry fee owing based on the information provided. **Entries are not completed until payment of entry fee is received.** Cheques can be mailed to the address indicated on the entry form or dropped off at Prairieland Park Administration. For other payment options, please contact the Agriculture Department.

If you have any questions in regards to the entry forms, please contact **Justine** either by phone at **(306) 683-8813** or by email at [jminogue@prairielandpark.com](mailto:jminogue@prairielandpark.com).

### STEPS

1. Select **Enable Editing** to begin entering information
2. Enter the **Member’s Name, Age** and **Horse’s Name** in the appropriate columns



MEMBER NAME	AGE as of Dec 31, 2022	HORSE'S NAME

3. Select the **Class Number** using the drop down tool that is activated once the cell is clicked on. Ensure to select all classes the exhibitor will be entering (*Use the Prize List to determine appropriate class numbers*)

CLASS NUMBER	
See prize list for class numbers	
# 201	
# 200	
# 201	
# 202	
# 203	
# 204	
# 205	
# 206	
# 207	

4. For **Cloverbuds**, use the bottom portion of the table, ensuring to select the **class number** and **entry fee** using the drop down tools

CLOVERBUDS				
MEMBER NAME	AGE	HORSE'S NAME	CLASS NUMBER	ENTRY FEE

Class # 212 fee: No charge  
Class # 244 fee: \$10.50

BUDS	
CLASS NUMBER	ENT
# 212	
# 212	
# 244	
#	

ENTRY FEE	
No charge	
10.50	
No charge	

Class # 212 fee: No charge  
Class # 244 fee: \$10.50

Note that Cloverbuds can enter one or both of the classes offered; if the member is only entering Class #212, select **no charge** for the entry fee

5. Enter the total **number of horses** entered and total **number of parent/non-participant lunch tickets** if required (this will be used in calculating the **total fee**)

Horse stabling & Environmental fee: \$21.00 (incl. GST) per horse  
 Number of Horses:  Environmental Fee: \$

Parent/Non-participant lunch tickets: \$10.00 (incl. GST) per ticket  
 Number of Tickets:  Lunch Ticket Fee: \$

**TOTAL FEES:** \$

6. Fill in the **club information** in the highlighted cells at the bottom of the form

NAME OF CLUB:	
CLUB LEADER:	
MAILING ADDRESS:	
POSTAL CODE:	
PHONE:	
EMAIL:	

7. If able, insert a digital signature to the bottom of the form. **If you are unable to do so, please print the filled form to manually sign.** Scan the signed form to submit by email

I HEREBY CERTIFY THAT THE ABOVE ENTRIES COMPLY WITH THE RULES AND REGULATIONS GOVERNING THE COMPETITION FOR WHICH THE ENTRY WAS MADE.

<input type="text"/>	<input type="text"/>
Signature	Date